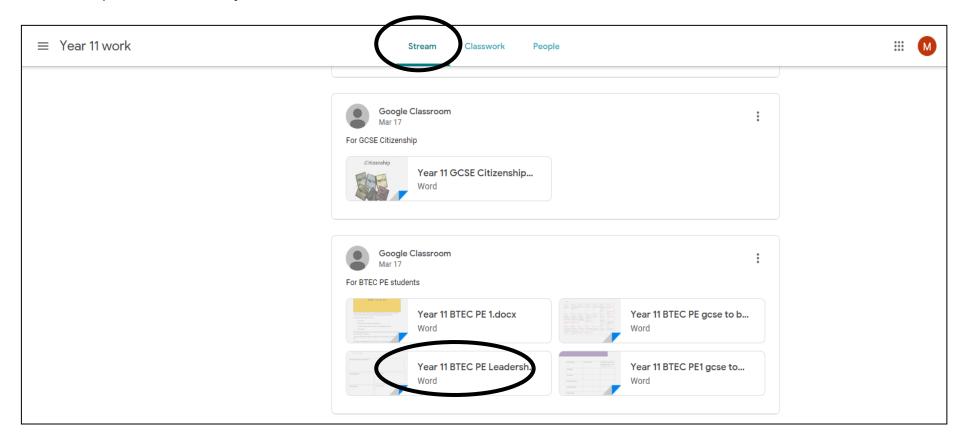
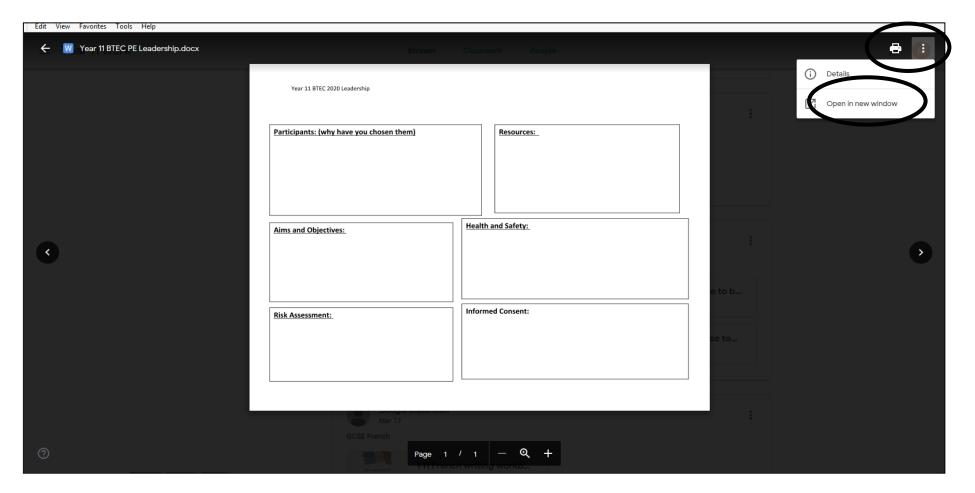
## What should students do in order to complete work?

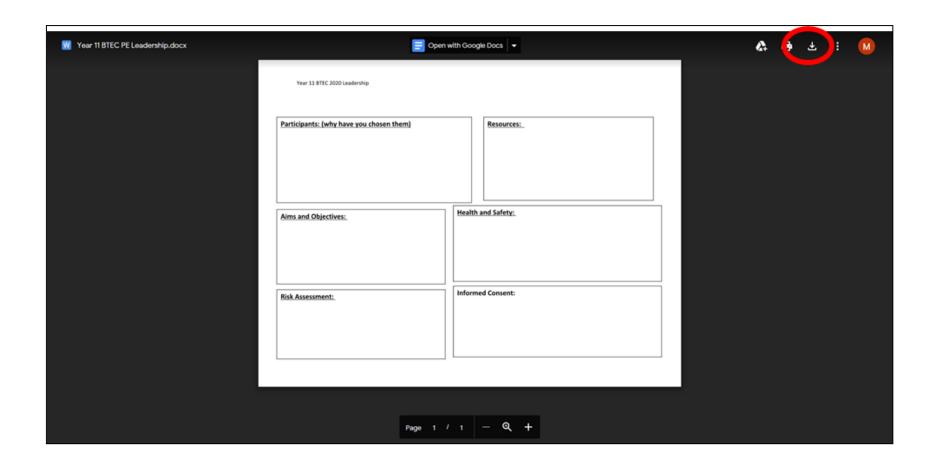
Quiz assignments and questions can be completed directly on Google Classroom. However, if the work has been uploaded as an assignment students will not be able to type directly on to the uploaded copy. In order for them to complete the work they must...



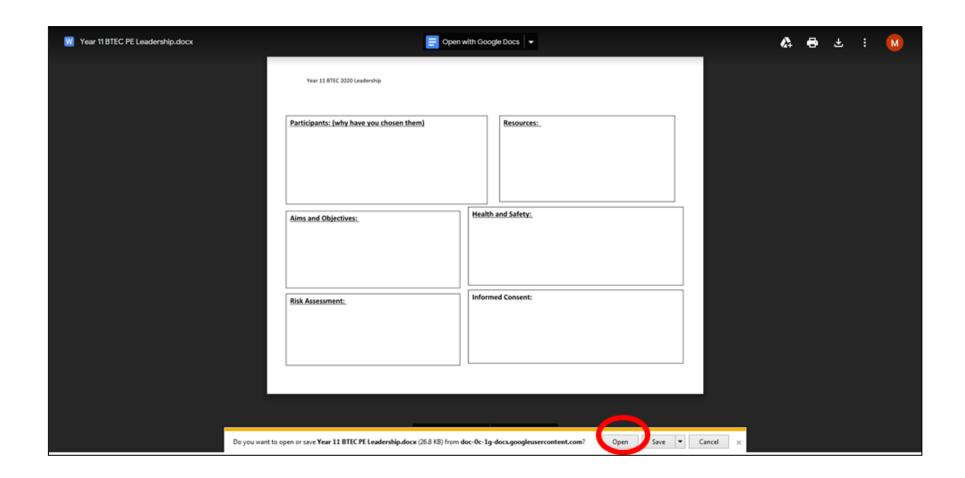
a. Open Google Classroom and select 'stream', then select the work they wish to complete.



b. In this screen students need to select the three dots in the right-hand corner and then click on 'open in new window'.



c. A similar but different window will appear. Students should click on the 'download icon'.



d. The student should click on 'open' and this will open the document in word, excel etc. enabling students to type directly onto the document.